

Unanticipated Resident Staffing Issue  
(fatigue, illness, emergency, unexpected absence, etc)

Does it concern a resident or moonlighter?

Resident on Service

Resident

Moonlighter

Notify Senior Resident  
**AND**  
Call/Text/Email  
Admin Chiefs

Notify Senior Resident  
**AND**  
Call/Text/Email  
Moonlighting Coordinators

Notify Program Directors

Is Moonlighter or  
Jeopardy needed?

Does this require  
Jeopardy?

Admin Chief/  
Moonlighting  
Coordinator

Notify Service  
Educational  
Czar

Notify  
Service  
Attendings

Notify team  
on service

Yes

No

Contact Dr.  
K. Hirose or  
C. Gomez-  
Sanchez for  
Approval

NTD

**Administrative Chiefs**  
ucsfscheduling@gmail.com  
A. Brown 971-242-9634  
C. Melhado 303-817-8507  
M. Yilma 650-743-9300

**Moonlighting Coordinators**  
ucsfmooonlighter@gmail.com  
D. Levy-Lambert 646-944-0394  
A. Murillo 707-685-5560  
K. Santos-Parker 831-588-3196

Need mental health/wellness resources?  
[GME Well-Being & Mental Health Resources](#)  
[Map of GME Well-Being Resources](#)